

Circular letter. **Treasury Department,**

BUREAU OF THE MINT,

Washington, D. C., March 3rd, 1886.

Sir:

It having come to the knowledge of the Director of the mint that it has become customary in some of the institutions under his jurisdiction to hire substitutes for employees on leave of absence, Superintendents of Mints and Assayers in charge of Assay Offices are hereby instructed that furloughs will in no case be granted to employees under their control, unless the services of such persons can be temporarily dispensed with, or unless their duties can be performed

for the time being, by other employees of the same department.

The Instructions and Regulations of the Mint Bureau authorize the granting of leaves of absence at the discretion of the operative officer, in whose department the employee may serve, and of the Superintendent or Assayer in charge of the institution but, it will be observed, that they do not authorize the employment and payment of a substitute for an employee thus absent, and no expenditure on this account will hereafter be approved by this Bureau.

A leave of absence must not ^{be} regarded
 as a right, to be taken advantage of
 at will, but rather in the nature of
 an indulgence, only to be granted when
 the Government will suffer no loss
 or extra expense.

Very respectfully

James P. Buckley

Director,

Hon. David M. Fox

Sept. Unit U.S.

Philadelphia Pa

2486

Treasury Department,

BUREAU OF THE MINT,

March 3, 1886

Kimball

Director.

Says that "Instructions and Regulations of the Mint Bureau" do not authorize the employment & payment of a substitute for an Employee while absent.

RECEIVED
MAR 4 1886

No. of U.S. MINT, PHILA.

[Abstract:] Says that instructions and regulations of the Mint bureau do not authorize...

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Bureau of the Mint,
Washington, D.C.,
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Very respectfully,
James P. Kimball
Director

Hon. Daniel M. Fox
Supt. Mint U.S.
Philadelphia Pa.